

Activity Report 2009-10

This Activity Report 2009-10 comprises a detailed record of the activities undertaken by staff and volunteers during the 2009-10 financial year. It is designed to provide more detail on activities mentioned in our Annual Report 2009-10.

Staff list	02
Public programs	05
Exhibitions & Displays	05
On-site talks and tours	05
Off-site presentations and talks	07
Student practicum placements	10
NSW public sector program	11
Off-site presentations—Records Managers Forums	11
Briefings—Training Courses	11
Published Guidance	12
Participation in records, archives and information management community	12
Staff presentations	12
Publications	13
Corporate publications—Staff publications	13
Staff professional activities	14
Volunteer list	15

Staff list

Staff providing personnel services to State Records as at 30 June 2009.

Executive Unit

Director — Alan Ventress

Deputy Director — John Burke

Kristine Apps — Executive Assistant

Susan Charlton — Creative Producer, Exhibition & Marketing Projects

Jim Sinclair — Executive Officer

Christine Shergold — Manager, Special Projects

Annette Finch — Coordinator, Volunteer Program

Government Recordkeeping

Manager — Amanda Barber

Kate Cumming — Project Officer

Cassandra Findlay — Senior Project Officer

Emma Harris — Project Officer

Grace Hui — Administrative Assistant

Janet Knight — Project Officer

Richard Lehane — Project Officer

Angela McGing — Project Officer

Catherine Robinson — Senior Project Officer

Peri Stewart — Senior Project Officer

Archives Control and Management

Manager — Richard Gore

Rhonda Campbell — Project Officer, Copying & Digitisation

Clara Cesarone — Conservation Assistant

Sheryl Coles — Archives Control Assistant

Andreas Delveroudis — Archives Control Assistant

Wendy Gallagher — Senior Archivist, Transfer & Custody

Jill Gurney — Conservator

Elizabeth Hadlow — Senior Conservator

Angela Kavuzlu — Archivist

Tara Majoor — Digitisation Officer

Carol Marsh — Conservation Assistant

Dominique Moussou — Conservator

Kate Musgrave — Senior Archivist, Context & Documentation

Janette Pelosi — Acting Senior Archivist, Context & Documentation

Megan Roseblade — Archivist

Jennifer Sloggett — Archivist

Fiona Sullivan — Senior Project Officer, Distributed Management

Melissa Tutton — Archives Control Assistant

Tracey Weir — Archives Control Assistant

Selena Williams — Archivist

Michael Wood — Archives Control Assistant

Qi Yang — Archives Control Assistant

Public Access

Manager — Christine Yeats

Lindsay Allen — Senior Archivist, Archives and Information (SRC)

Rosemary Bishop — Research Officer, Aboriginal Liaison (ATFRS)

Kelly Campbell — Reading Room Assistant

John Cann — Archivist

Mariam Choker — Reading Room Assistant

Eirini Cox — Research Officer, Aboriginal Liaison (ATFRS)

Gail Davis — Senior Archivist, Research and Publications

Sasho Gorgioski — Reading Room Assistant

Robyn Gurney — Archivist

Emily Hanna — Senior Archivist, Archives and Information (WSRC)

Rachel Hollis — Archivist

Warwick Hunter — Policy Officer

Lydia Jauncey — Research Officer, Aboriginal Liaison (ATFRS)

Heather Lighazzolo — Reference Support Officer

Fabian Loschiavo — Archivist

Dianne Morgan — Reading Room Assistant

Sue Newman — Project Officer, Aboriginal Liaison

Bridget Reilly — Archivist

Norm Ricaud — Reprographics Officer

Malcolm Skewis — Senior Research Officer,
Aboriginal Liaison (ATFRS)

Suzanne Upton — Archivist

Nicola Young — Research Officer, Aboriginal
Liaison (ATFRS)

Corporate Resources and Facilities

Suzanne Coleman — OHS Coordinator

Kerriane Dimitrievski — Human Resources
Manager

Joy Goodchild — Accounts Payable

Peter Watchirs — Finance Manager

Robert Wright — Building Maintenance
Supervisor

Corporate Information and Communications

Chief Information Officer — Michael Allen

Anthea Brown — Project Archivist, Online
Services

Elizabeth Hicks — Information Resources Officer

Tuula Lepisto — Assistant, Publication and
Online Services

John Neville — Systems Support Officer

Ninh Phan — Senior Technology Officer

Christine Wahren - Records Administrator

Government Records Repository

Manager — Jenni Stapleton

Joanne Albert — Records Officer, File Retrieval

Ben Alexander — Operations Manager

Julie Anderson — Assistant Supervisor, Dock &
Stack

Kathleen Anset — Customer Service Officer

Danny Armacki — Courier Driver

John Atherton — Courier Driver

David Bethell — Courier Driver

Bryan Bournes — Driver/General Assistant

Dawn Bury — Supervisor, File Retrieval

Desmond Bury — Supervisor, Dock & Stack

Mary Cleanthous — Receptionist

Kathryn Davies — Client Liaison Coordinator

Richard Davies — Courier Driver

Peter Dent — Records Officer, File Retrieval

Miles Duggan — Records Officer, Dock & Stack

Michael Fallon — Records Officer, Dock & Stack

Kirrie Fitzpatrick—Customer Service Officer

Graeme Ford — Courier Driver

Julie Gray — Customer Service Officer

Jennifer Groom — Administration Assistant

Gisela Hall — Customer Service Officer

Aine Hamilton—Records Officer, File Retrieval

Craig Hammon — Customer Service Officer

Geoff Hannaford — Courier Driver

David Hawkes— Senior Consulting Archivist

Michael Holland — Records Officer, File Retrieval

Debra Howard — Assistant Supervisor, File
Retrieval

Joanna Humphrey — Customer Service Officer

Donald Ingram — Assistant Supervisor,
Transport

Sally Irvine-Smith — Manager, Systems Control

Karen Jackson — Customer Service Officer

Jaime Jimenez — Courier Driver

Nicole Johnson — Acting Customer Service
Officer

Joseph Jones — Technical Officer, Business
Applications

John Kay — Courier Driver

Zana Krywinski — Courier Driver

Susan Lucey — Records Officer, File Retrieval

Marinela Maric — Customer Service Officer

Jada Martinsen — Assistant Supervisor, File
Retrieval

David Morrison — Courier Driver

Kenneth Nash — Records Officer, File Retrieval

Allan Nelan — Records Officer, Dock & Stack

Ingrid Norberry — Assistant Supervisor, File
Retrieval

David Phipps — Supervisor, Transport

Thomas Pittman — Assistant Supervisor,
Transport

Patricia Proctor — Manager, Customer Service

Robert Reitermeier — Courier Driver

Staff list

Karen Roche — Assistant Supervisor, File Retrieval

Sandra Savage — Assistant Supervisor, File Retrieval

Ronald Sneddon — Records Officer, Dock & Stack

Dominic Spillane—Courier Driver

Jeremy Swinn—Customer Service Officer

Laurean Taylor — Supervisor, Consultancy Support Services

Marianne Thomas — Records Officer, File Retrieval

Mathew Thompson — Project Officer, Training

Kristy Tiberi — Senior Consulting Archivist

Robert Trimboli—Assistant Supervisor, Transport

Robert Valajcovski — Records Officer, Dock & Stack

Julie Windred — Clients Account Coordinator

Elizabeth Woodham — Records Officer, File Retrieval

Richard Xuereb — Assistant Supervisor, File Retrieval

Public programs

Exhibitions and displays

July 2009—June 2010
In Living Memory — Surviving Photographs from the Records of the NSW Aborigines Welfare Board, from 1919 to 1966

On-site presentations and talks

Hurstville – St George Regional Museum,
9 July – 24 Sept 2009
In Living Memory

Newcastle – University of Newcastle,
30 Sept- 7 Nov 2009
In Living Memory

Moruya – Mechanics Institute, 1 – 16 Dec 2009
In Living Memory

Bega – Bega Valley Regional Gallery,
15 Jan – 13 Feb 2010

In Living Memory
Wagga Wagga – Museum of the Riverina,
6 Mar – 18 Apr 2010
In Living Memory

Cootamundra – Cootamundra Library,
22 Apr – 6 May 2010
In Living Memory

Dubbo – Western Plains Cultural Centre,
15 May – 25 July 2010
In Living Memory

On-site presentations and talks

WSRC, 4 July 2009
Wyang Family History Group – visit

SRC, 7 July 2009
Newman, S. *In Living Memory* – Department of Aboriginal Affairs

WSRC, 22 July 2009
Davis, G. *Introductory talk and tour* – Nepean Riverlands Probus Club

WRSC, 30 July 2009
Cape Banks Family History Group – visit

SRC, 5 August 2009
Lo Schiavo, F. *In Living Memory* – Endeavour High Sports School students

WSRC, 5 August 2009
Cann, J. *Introductory talk and tour* – Nepean Riverlands Probus Club

SRC, 13 August 2009
Charlton, S. and Newman, S. *In Living Memory* – Eora Indigenous College students

SRC 14 August 2009
Lo Schiavo, F. *Overview of relevant records* – University of Sydney Public History students

WSRC, 20 August 2009
Davis, G. *Introductory talk (3 Groups)* and reading room visit – University of Western Sydney Investigative Journalism students

SRC, 26 August 2009
Charlton, S. and Newman, S. *In Living Memory* – Eora Indigenous College students

SRC, 27 August 2009
Lo Schiavo, F. *Architecture records* – University of Sydney Heritage studies students

WSRC, 2 September 2009
Cann, J. *Introductory talk and tour* – Charles Stuart University students

WSRC, 10 September
Cape Banks Family History Group – visit

WSRC, 22 September 2009
Hurstville Family History Group – visit

WSRC, 26 September 2009
Shoalhaven Family History Group – visit

WSRC, 12 October 2009
Cann, J. *Introductory talk and tour* and reading room visit – Blue Mountains Family History Group

WSRC, 16 October 2009
Parramatta Heritage Centre staff – visit

WSRC, 26 October 2009
Liverpool Genealogy Group – visit

SRC, 11 November 2009
Newman, S. *In Living Memory* – The Lost Ladies

WSRC, 12 November 2009
Davis, G. *Introductory talk and tour* – Botany Family History Society

WSRC, 18 November 2009
Davis, G. *Introducing State records* – Sydney WEA

WSRC, 23 November 2009
Cann, J. *Introductory Talk and tour* – Mt Druitt TAFE Library and Information students

WSRC, 9 December 2009
Yeats, C. *Introductory talk and tour* – Public Records Office of Victoria archivists

WSRC, 2 February 2010
Link-Up – visit

SRC, 18 February 2010
Yeats, C. *Preparing for a visit to WSRC* – Society of Australian Genealogists

Public programs

WSRC, 25 February 2010

Cann, J and Davis, G. *Tour of WSRC and reading room visit* – Dee Why Public Library Family History Group

WSRC, 11 March 2010

Society of Australian Genealogists – visit

WSRC, 15 March 2010

Davis, G. *Introductory Talk and tour* – Kingswood Public School students

SRC, 17 March 2010

Williams, S. *A land fit for heroes* – A Women's History Month event

WSRC, 17 March 2010

Kingswood Public School students – visit

WSRC, 22 March 2010

Cann, J. *Introductory talk and tour* – Kingswood Public School students

WSRC, 23 March 2010

Mt Druitt TAFE students – visit

WSRC, 24 March 2010

Kingswood Public School students – visit

WSRC, 25 March 2010

Kingswood Public School students – visit

WSRC, 10 April 2010

Central Coast Family History Society – visit

WSRC, 17 April 2010

Ryde District Historical Society – visit

WSRC, 21 April 2010

Hanna, E. *Introductory talk and tour* and reading room visit – Campbelltown District Family History Society

WSRC, 4 May 2010

Davis, G. *Introductory tour* – Norfolk Island Government visitors

WSRC, 6 May 2010

Cape Banks Family History Society – visit

SRC, 12 May 2010

Brown, A., Hunter, W., Pelosi, J., Sullivan, F. and Yeats, C. *Reference and access in the Digital Age* – ASA (NSW Branch) & RAPPISIG Information Awareness Month event

SRC, 13 May 2010

Cann, J. *Overview of State Records* – Charles Stuart Information Management students

SRC, 15 May 2010

Yeats, C. *Chinese in Australia: sources of information* – an Information Awareness event by State Records and the Chinese Heritage Association of Australia

SRC, 15 May 2010

Newman, S. *In Living Memory* – Tranby Aboriginal College students

WSRC, 15 May 2010

Tomaree Family History Group – visit

WSRC 18 and 19 May 2010

Heraldry and Genealogy Society of Canberra – visit

WSRC, 18 May 2010

Cann, J. *Introductory tour* – Heraldry and Genealogy Society of Canberra

WSRC, 24 May 2010

Hollis, R. *Introductory talk and tour* – Mt Druitt TAFE students

WSRC, 25 May 2010

Cann, J. *Introductory talk and tour* – Mt Druitt TAFE students

WSRC, 27 May 2010

"Who do you think you are" research team – visit

SRC, 28 May 2010

Allen, L. *Convict records* – University of Virginia students

WSRC, 4 June 2010

Hawkesbury University of the 3rd Age – visit

WSRC, 5 June 2010

Wyong Family History Group – visit

WSRC, 8 June. 2010

Cann, J. *Introducing State Records* – Werrington Troupers

WSRC, 17 June 2010

Davis, G. *Introductory tour* and reading room visit – Dee Why Family History Group

WSRC, 18 June 2010

Filming by "Who do you think you are"

WSRC, 29 June 2010

Davis, G. *Introducing State Records* – Glenbrook CWA

Off-site presentations and talks

Forster, 6 July 2009

Davis, G. *Convict records and other sources for family history at State Records* – Great Lakes Library

Hurstville, 8 July 2009

Charlton, S. and Newman, S. *In Living Memory* exhibition opening – St George Gallery

Glebe, 9 July 2009

Newman, S. and Thorpe, K. *Documenting our History* – Tranby Aboriginal College

Parramatta, 1 August 2009

Davis, G. *Lesser used sources for family history* – Parramatta Historical Society

Taree, 1 August 2009

Allen, L. *Archives Resources Kit* – Manning Wallamba Family History Fair

Tuggerah, 5 August 2009

Allen, L. *How to find your notorious ancestors* – Tuggerah Library

Hurstville, 5 August 2009

Newman, S. *In Living Memory* – Wyang
Aboriginal Health

Kogarah, 6 August 2009

Davis, G. *Sources for your illusive ancestors* –
Kogarah City Library

Ballina, 8 August 2009

Yeats, C. 1) *Elusive ancestors* 2) *Crimes and
Misdemeanours* 3) *Probate and related records*
4) *Update from State Records* – The Players
Theatre

Springwood, 8 August 2009

Hollis, R. *Work and roles of women in the
nineteenth century and beyond* – Blue
Mountains Family History Society

Singleton, 12 August 2009

Allen, L. *Overview of State Records and what's
online* – Singleton Public Library

Redfern, 14 August 2009

Newman, S. and Thorpe, K. *In Living Memory* –
Wyanga Aboriginal Health

Liverpool, 21 August 2009

Cann, J. *Probate and Deceased Estates* –
Liverpool Regional Museum

Liverpool, 22 August 2009

Allen, L. *Education records* – Liverpool Regional
Museum

Sydney, 5 September 2009

Yeats, C. *Archives Investigator tutorial* –
Customs House

Merrylands, 7 September 2009

Davis, G. *Convicts and Criminals* – Merrylands
Public Library

Erina, 9 September 2009

Allen, L. *Scandals and Corruption* – Erina Fair
Public Library

Woy Woy, 9 September 2009

Allen, L. *Scandals and Corruption* – Woy Woy
Public Library

Randwick, 10 September 2009

Yeats, C. *Crimes and misdemeanours from NSW
history* - Randwick Girls High School

Wyong, 19 September 2009

Yeats, C. *Documenting your ancestors as they
slip in and out of the official records* – 2009
NSW & ACT Association of Family History
Societies Annual State Conference

Newcastle, 29 September 2009

Newman, S. *Aboriginal records* – University of
Newcastle Gallery

Newcastle, 7 October 2009

Charlton, S and Newman, S. *In Living Memory
opening* – University of Newcastle Gallery

Newcastle, 8 October 2009

Charlton, S and Newman, S. *Records day for
Elders* – University of Newcastle Gallery

Windsor, 14 October 2009

Allen, L. *Working life in Windsor* – Windsor
Public Library

Sydney, 23 October 2009

Yeats, C. *Funny briefings from the past* – NSW
Parliament House Theatre

Lithgow, 31 October 2009

Allen, L. 1) *Immigration and* 2) *Divorce for
Lithgow and District Family History Group* –
Club Lithgow

Orange, 7 November 2009

Yeats, C. 1) *See you in court: petitioners,
victims and villains* 2) *Institutionalised
ancestors – asylum records in NSW* – SAG
seminars in Orange Civic Centre

Griffith, 14 November 2009

Yeats, C. 1) *Overview of Archives Resources Kit
and* 2) *Chasing your elusive ancestors* – Griffith
Public Library

Penrith, 18 November 2009

Allen, L. *Murder Most Foul* – Penrith Community
Hall

Sydney, 19 November 2009

Yeats, C. Chair of History Council's Conversation
with Mike Carlton and Paul Ham author of
Vietnam: The Australian War

Pambula, 21 November 2009

Allen, L. 1) *Divorce records,* 2) *Probate and* 3)
Murder most foul – Old Court House

Maroubra, 21 November 2009

Lo Schiavo, F. *Italian migration and settlement
in NSW* – Bowen Library

Burwood, 23 November 2009

Yeats, C. *What's held at SRC* – Burwood Public
Library

Cessnock, 2 December 2009

Yeats, C. 1) *State Records resources and* 2)
State Records lesser known resources –
Cessnock City Library

Moruya, 2 December 2009

Newman, S. *In Living Memory opening and
Elders preview* – Moruya Mechanics Institute

Bega, 15 January 2010

Charlton, S. and Newman, S. *In living Memory
opening and Elders preview* – Bega Regional
Gallery

Sydney, 10 February 2010

Yeats, C. *The Old Register* for Professional His-
torians Association – Queens Square

Tuggerah, 17 February 2010

Yeats, C. *Fallen branches: orphan schools and
related records* – Tuggerah Public Library

Public programs

Grenfell, 20 February 2010

Yeats, C. 1) *Using the Archives Resources Kit* and 2) *Back alleys and research by ways* – Grenfell Public Library

Chester Hill, 23 February 2010

Allen, L. *Stall Shake your Family Tree Day* – NAA

Wagga Wagga, 5 March 2010

Charlton, S and Newman, S. *In Living memory* opening – Museum of the Riverina

Penrith, 7 March 2010

Allen, L. 1) *Getting started*, 2) *Probate* and 3) *Penrith school files* – Penrith Family History fair at Penrith City Library

Sydney, 9 March 2010

Yeats, C. Chaired seminar *Demeter's daughters: women's harvest history* a Women's History Month event – Customs House Library

Sydney, 9 March 2010

Williams, S. *WWI nurses who took up soldier settlement land history* a Women's History Month event - Customs House Library

Goulburn, 11 March 2010

Yeats, C. *See you in court – court records in the NSW State archives* – Goulburn City Library and Yass Library for the Goulburn Festival of Roses

Ryde, 13 March 2010

Davis, G. *Treasures of the State archives* – Ryde Historical Society at Willandra House

Parramatta, 18 March 2010

Yeats, C. *State Records role and strategies in relation to regional collections* – Parramatta Heritage Centre

Sydney, 20 March 2010

Yeats, C. *NSW Land Records: Using Government publications to locate records relating to land in the NSW State archives* in two parts – Richmond Villa

Forster, 22 March 2010

Davis, G. 1) *Immigration and shipping* and 2) *Police Gazettes* – Great Lakes Public Library

Albury, 25 March 2010

Newman, S. *Family History Information Day with AWB photos* – Albury Wodonga Aboriginal Health

Gosford, 27 March 2010

Allen, L. *Photographic resources of State Records* – Central Coast FHS Seniors Week fair at Lions Hall East Gosford

Singleton, 29 March 2010

Allen, L. *Overview of State Records* – Singleton Public Library

Sydney, 9 April 2010

Cann, J. *Convict and Shipping records* – Pioneer Association

Sydney, 10 April 2010

Yeats, C. *Business and trade in the early colony* – City of Sydney Historical Society as part of the Heritage Week Festival

Shellharbour, 16 April 2010

Davis, G. 1) *Family History sources at State Records* and 2) *Local History tips and tactics* – Shellharbour Public Library

Mt Druitt, 17 April 2010

Yeats, C. *Land grants, leases and licences* – Mt Druitt Historical Society as part of the Heritage Week Festival

Cootamundra, 22 April 2010

Charlton, S and Newman, S. *In Living Memory* opening – Cootamundra Arts Centre

Sydney, 22 April 2010

Yeats, C. *State Records and LPMA: access in the digital age* – Land Property Management Authority

Dubbo, 15 May 2010

Newman, S. *In Living Memory* opening and Elders preview – Western Plains Cultural Centre

Sydney, 31 May 2010

Lo Schiavo, F. *Using State archives to locate records relating to early Russian migration and settlement in NSW* – SRNSW/RAHS seminar held at History House as part of Information Awareness Month

Sydney, 2 June 2010

Pelosi, J. *Submitted for the approval of the Colonial Secretary: popular entertainment in Colonial NSW* – RAHS History House

Maroubra, 11 June 2010

Lo Schiavo, F. *Italian migration to NSW* – Cape Banks Family History Society at Maroubra Senior Citizens Centre

Rockdale, 19 June 2010

Pelosi, J. *The Rockdale Volunteer Fire Brigade* – St George District Historical Society meeting in Rockdale Town Hall.

Student Practicum Placements

WSRC, Conservation Laboratory, July 2009
Lange, S. and Seagrott, L. Inverell Shire Council

WSRC, Library, 14 September 2009
Newman, S. Edith Cowan University

SRC, 21 October 2009
McPhillips, R. University of South Australia

WSRC and SRC, 1–19 February 2010
Butchar, R. Monash University

WSRC, Conservation Laboratory, 19 March – 1 April 2010
Johnston, K. Edith Cowan University

WSRC and SRC, 14 June – 2 July 2010
Bell, S. Charles Sturt University

NSW Public sector programs

Off-site presentations

Sydney, 22 July 2009
Cumming, K. 'Managing digital records'
RMAA LG seminar

Sydney, 29 July 2009
Cumming, K. 'Descriptive standards'
ASA Seminar on descriptive standards

Sydney, 27 August 2009
Stuart, K 'Digital Recordkeeping'
LGMA It managers

Sydney, 20 August 2009
Findlay, C. "Keeping records of your website"
LG Web Network

Sydney, 4 September 2009
Findlay, C. "Preserving digital information"
NSW Public Sphere: Government 2.0

Sydney, 26 September 2009
Stuart, K "Future Proof - Born Digital: What next?"
Royal Australian Historical Society Workshop

Sydney, 4 September 2009
Findlay, C. "Preserving digital information"
NSW Public Sphere: Government 2.0

Foster, 19 February 2010
McGing, A. "Review of GDA 10"
RMAA LG Seminar

Sydney, 17 February 2010
Findlay, C. "Future Proof: Protecting our digital future"
ASA Branch meeting

Sydney, 14 May 2010
Findlay, C. "Standard on Digital Recordkeeping"
NSW Public Sector SAP User Group

Records managers forums

Sydney, 6 July 2009
Topics: Records management and web 2.0, information management collaboration, State Records' monitoring framework, and Premier's Memorandum on digital recordkeeping.

Sydney, 23 November 2009
Topics: Access to government information under GIPA Act 2009, unlocking the potential of NSW government information (Government's Information Strategy, the data.nsw website and the apps4nsw competition), and using metadata to maximise the value of information.

Sydney, 2 March 2010
Topics: Digital recordkeeping, IAMS Knowledge Resource Centre and recordkeeping and business systems

Briefings

Sydney, 16 July 2009
Findlay, C. 'Future Proof strategy and compliance with the Standard on digital recordkeeping'
Powerhouse Museum staff

Sydney, 17 November 2009
Findlay, C. 'Use of Use of Web 2.0 Technology by State Records'
Collaborative Libraries Information Network (CLING) Meeting

Training courses

Implementing General Disposal Authority 10 – Local Government Records
Sydney: 26 October 2009, 19 May 2010;
Newcastle: 10 August 2009

Implementing a Retention and Disposal Authority
Sydney: 9 July 2009, 2 October 2009 (in-house), 29 October 2009; Western Sydney: 18 March 2010
Newcastle: 13 August 2009

Using a Keyword Thesaurus
Sydney: 25 August 2009, 9 March 2010

Transferring State Records
Western Sydney: 27 August 2009

Developing a Functional Retention and Disposal Authority
Sydney: 23 October 2009

De-Dramatising Disasters
Sydney: 19-20 November 2009

Retention and Disposal of Public Health Sector Records
Coffs Harbour: 14 August 2009; Wollongong (in-house): 19 August 2009 and 14 October 2009.
Western Sydney: 26 November 2009

Compiling and Implementing a Keyword Thesaurus
Sydney: 1 October 2009

Records Management Fundamentals
Sydney: 6-7 July 2009; 27-28 August 2009 (in-house); 14-15 September 2009; 27-28 October 2009; 21-22 April 2010; 20-21 May 2010
Newcastle: 11-12 August 2010; Port Kembla (in-house): 14-15 April 2010

Using a Keyword Thesaurus
Sydney: 25 August 2009; 9 March 2010

Managing Digital Records: An Introduction
Sydney: 30 September 2009 (pilot course); 20 April 2010; 21 June 2010

Workshop on managing recordkeeping risk in business systems
Sydney: 17 June 2010

Participation in records, archives and information management community

Published guidance

General authority for transferring records out of NSW for storage with or maintenance by service providers based outside of the State (GA35)

General Retention and Disposal Authority - *Imaged records (GA 36) - (Revised)*

General Retention and Disposal Authority - *Retailing of energy and associated products and services (GA37)*

General Retention and Disposal Authority - *Applications for authorisation to exercise powers for law enforcement purposes (GA 38)*

Recordkeeping in Brief 54 - *Storage of State records with service providers outside of NSW*

Recordkeeping in Brief 55 - *Recordkeeping and the Government Information (Public Access) Act 2009*

Staff presentations

Dunedin, New Zealand, 29 August 2009

Yeats, C. *Accessible and visible: State Records NSW*

Archives & Records Association of New Zealand (ARANZ) Annual Conference

Brisbane, 15 October 2009

Yeats, C. Coordinated and convened the Australian Society of Archivists: Reference, Access and Public Programs SIG Seminar

Brisbane, 15 October 2009

Thorpe, K and Newman, S. *'In Living Memory' working with Aboriginal communities to build successful archival programs*

Reference, Access and Public Programs SIG Seminar - Australian Society of Archivists Annual Conference

Brisbane, 17 October 2009

Thorpe, K. *Indigenous Knowledge and the Archives: Embracing multiple ways of knowing and keeping* (co-written with Dr Shannon Faulkhead for Professor Sue McKemmish, Monash University)
Plenary session Australian Society of Archivists Annual Conference

Wellington, New Zealand, 4 May 2010

Findlay, C. *Digital Longevity*
Future Perfect: Digital Continuity Conference 2010

Publications

Corporate publications

For the Record

Issues 76 (August 2009), 77 (October 2009), 78 (December 2009), 79 (February 2010), 80 (April 2010), 81 (June 2010)

Future Proof Newsletter

Issue 2, October 2009

Now & Then

Issues 39 (August 2009), 40 (October 2009), 41 (December 2009), 42 (February 2010), 43 (April 2010), 44 (June 2010)

Blogs

Archives Outside

Future Proof

Staff publications

Shergold, C 'Note on the Destruction of New South Wales Convict Records', *Journal of Australian Colonial History* Volume 11 2009.

Ventress, A *Governors of New South Wales 1788-2010*, Federation Press 2009.
Chapter on Sir George Gipps.

Staff professional activities

Staff professional commitments

Barber, Amanda

Standards Australia IT21 Records Management Committee—Member

Cumming, Kate

Standards Australia IT21/07 sub-committee on Recordkeeping Metadata - Member

Findlay, Cassandra

Australian Society of Archivists Mander Jones Awards Committee—Secretary

Standards Australia IT21/11 sub-committee on Digitisation - Member

LoSchiavo, Fabian

Executive member, CoAsIt Italian Family History Group

McGing, Angela

Australian Society of Archivists Accreditation sub-committee - Member

Robinson, Catherine

National Film and Sound Archive - Board_Member

Standards Australia IT21/05 sub-committee on Management Systems for Records - Member

Standards Australia IT21/09 sub-committee on Records Classification—Member

Standards Australia IT21/10 sub-committee on Records Storage—Member

Thorpe, Kirsten

Australian Society of Archivists Indigenous Issues Special Interest Group (IISIG)—Convenor

Ventress, Alan

Australian Dictionary of Biography—NSW Working Party Member

Australian History Scholarships Judging Panel—Member

Dictionary of Sydney, Board Member

Geographical Names Board of NSW—Board Member

Macquarie 2010 Committee—Committee Member

Wright, Anne

Australian Society of Archivists Reference, Indigenous Issues Special Interest Groups (IISIG) —secretary

Yeats, Christine

Australian Society of Archivists Reference, Access and Public Programs Special Interest Group (RAPPSIG)—Convenor

Australian Women's Archives Project—Sydney Joint Committee Member

History Council of NSW—Treasurer

Volunteer list

Volunteers during the year.

Lynnette Hitchell

Vicki Wilson

Ailsa Mulry

Sandra Snow

Jan Dowd

Arthur Mason

Vicki Aarons

Ian Middleton

Lois Sabine

Laurene Freeland

Frederick Morrison

Wendy Quickenden

Denis Barrett

John Cusack

Patricia Moon

Jeanette French

Chesne Jones

John Jones

Suzanne Newbury

Yvonne Jones

Betty Fieldus

Lynne Selden

Robyn Davies

Faye Young

Lyn Fuller

Ann Knowles

Beverley Malone

Wendy Kelly

George Casilieris

Pamela Liell

Ronald Richmond

Iris Plaine-Lepine

Bronwyn Ryan

Heather Arnold

Valerie Straker

Lynette McLennan

Raphael Sinicola

Debbie Attwood

Yvonne Wright

Beverley Cobban

Judith Porter

Gail Chapo

Elizabeth Von Brandis-Martini

Maxine Mullock

Anne Clark

Clara Cesarone

Linda Molan

Jessica Gallagher

Julie Schippers

Judy Grace

Jeffrey Dyball

David Jones

Jan Thomas

Cheryl Ianson

Gerard Payne

State Records would like to thank all volunteers for their valuable assistance in making the State archives more accessible.