

Activity Report 2007-08

This Activity Report 2007-08 comprises a detailed record of the activities undertaken by staff and volunteers during the 2007-08 financial year. It is designed to provide more detail on activities mentioned in our Annual Report 2007-08.

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Staff list

Staff providing personnel services to State Records as at 30 June 2008.

Executive Unit

Director — David Roberts to May 2008

Director — Alan Ventress from May 2008

Associate Director, Western Sydney — John Burke to May 2008

Deputy Director — John Burke from May 2008

Associate Director, City — Alan Ventress to May 2008

Kristine Apps — Executive Assistant

Susan Charlton — Creative Producer, Exhibition & Marketing Projects

Annette Finch — Executive Officer

Christine Shergold — Manager, Special Projects

Selena Williams — Coordinator, Volunteer Program

Government Recordkeeping

Manager — Amanda Barber

Kate Cumming — Project Officer

Cassandra Findlay — Senior Project Officer

Kama Gabara — Project Officer

Emma Harris — Project Officer (Leave Without Pay)

Grace Hui — Administrative Assistant

Janet Knight — Project Officer

Richard Lehane—Project Officer from October 2008

Tony Leviston—Senior Project Officer (on secondment to the NSW Department of Commerce)

Angela McGing—Project Officer

Catherine Robinson — Senior Project Officer

Peri Stewart — Acting Senior Project Officer

Katharine Stuart—Project Officer, Digital

Archives Control and Management

Manager — Richard Gore

Rhonda Campbell — Project Officer, Copying & Digitisation

Sheryl Coles — Clerical Officer

Andrew Delves — Clerical Officer

Wendy Gallagher — Senior Archivist, Transfer & Custody

Jill Gurney — Conservator

Elizabeth Hadlow — Senior Conservator

Janamba Hay — Cadet

Shane Hooper — Archivist

Angela Kavuzlu — Archivist

Carol Marsh — Clerical Officer

Dominique Moussou — Conservator

Janette Pelosi — Senior Archivist, Context & Documentation

Megan Roseblade — Archivist

Fiona Sullivan — Senior Project Officer, Distributed Management

Melissa Tutton — Acting Control Support Officer

Kathleen Verdich — Archivist

Tracey Weir — Clerical Officer

Michael Wood — Clerical Officer

Public Access

Manager — Christine Yeats

Lindsay Allen — Senior Archivist

Kelly Campbell — Clerical Officer

John Cann — Archivist

Gail Davis — Senior Archivist, Research

Robyn Gurney — Archivist

Emily Hanna — Senior Archivist

Paul Helliwell — Archivist

Warwick Hunter — Policy Officer
Richard Lehane — Indexing Officer to October 2008
Heather Lighezzolo — Reference Support Officer
Fabian Loschiavo — Archivist
Dianne Morgan — Clerical Officer
Sue Newman — Project Officer, Aboriginal Liaison
Norm Ricaud — Reprographics Officer
Malcolm Skewis — Indexing Officer
Kirsten Thorpe — Archivist, Aboriginal Liaison
Suzanne Upton — Archivist
Nicola Young — Research Officer, Aboriginal Liaison

Corporate Resources and Facilities

Suzanne Coleman — OHS Coordinator
Kerriane Dimitrievski — Human Resources Manager
Joy Goodchild — Accounts Payable
Michael Lee — Facilities Manager
Peter Watchirs — Finance Manager

Corporate Information and Communications

Chief Information Officer — Michael Allen
Anthea Brown — Project Officer, Web Development
Elizabeth Hicks — Information Resources Officer
Tuula Lepisto — Clerical Officer
John Neville — Systems Support Officer
Ninh Phan — Senior Technology Officer
Christine Wahren - Records Administrator

Government Records Repository

Manager — Jenni Stapleton
Joanne Albert — Records Assistant

Julie Anderson — Assistant Supervisor, File Retrieval
Kathleen Anset — Customer Service Officer
Danny Armacki — Courier Driver
John Atherton — Courier Driver
David Bethell — Courier Driver
Bryan Bournes — Driver/General Assistant
Dawn Bury — Supervisor, File Retrieval Service
Desmond Bury — Supervisor, Dock & Stack
Mary Cleanthous — Receptionist
Kathryn Davies — Client Liaison Coordinator
Richard Davies — Courier Driver
Peter Dent — Records Assistant
Miles Duggan — Attendant
Christine Dyer — Records Assistant
Michael Fallon — Records Assistant
Graeme Ford — Courier Driver
Julie Gray — Customer Service Officer
Jennifer Groom — Clerical Officer
Aine Hamilton — Records Assistant
Geoff Hannaford — Courier Driver
Gesuina Haaring — Records Assistant
Gisela Hall — Customer Service Officer
Craig Hammon — Customer Service Officer
Michael Holland — Records Assistant
Debra Howard — Assistant Supervisor, File Retrieval
Joanna Humphrey — Customer Service Officer
Donald Ingram — Assistant Supervisor, Transport
Sally Irvine-Smith — Manager, Systems Control
Karen Jackson — Customer Service Officer

Staff list

Nicole Johnson — Acting Customer Service Officer

Joseph Jones — Technical Officer, Business Applications

John Kay — Courier Driver

Theo Kleyn — Courier Driver

Zana Krywinski — Courier Driver

James Lecornu — Attendant

Susan Lucey — Records Assistant

Marinella Maric — Customer Service Officer

Jada Martinsen — Assistant Supervisor, File Retrieval

David Morrison — Courier Driver

Bruce Murray — Attendant

Kate Musgrave — Project Archivist

Kenneth Nash — Records Assistant

Allan Nelan — Attendant

Ingrid Norberry — Assistant Supervisor, File Retrieval

David Phipps — Supervisor, Transport

Thomas Pittman — Senior Driver

Patricia Proctor — Manager Customer Service

Robert Reitermeier — Driver/General Assistant

Karen Roche — Assistant Supervisor, File Retrieval

Sandra Savage — Assistant Supervisor, File Retrieval

Ronald Sneddon — Attendant

Laurean Taylor — Supervisor, Consultancy Support Services

Marianne Thomas — Records Assistant

Mathew Thompson — Project Officer, Training

Kristy Tiberi — Project Archivist

Robert Valajcovski — Attendant

Jack Williamson — Courier Driver

Lisa Willows — Customer Service Officer

Julie Windred — Clients Account Coordinator

Elizabeth Woodham — Records Assistant

Robert Wright — Caretaker

Richard Xuereb — Assistant Supervisor, Dock & Stack

Public programs

Special events

Griffith, Deniliquin and Albury (Wodonga),
15-17 September 2007
Yeats, C. Co-hosting the series of lectures by
Professor Ian Jack on our pastoral heritage for
the event Off the Beaten Track during History
Week 2007

International Maps Symposium (Sydney), 8
February 2008
Yeats, C. Presentation — 'Maps: the eyes of
NSW — Sources within the NSW State archives'

Exhibitions and displays

July 2007—June 2008
In Living Memory — Surviving Photographs
from the Records of the NSW Aborigines
Welfare Board, from 1919 to 1966

Activities program

SRC, 22 July 2007

Cann, J. Records relating to Fire

SRC, 8 August 2007

Lo Schiavo, F. *Convict Guide*

WSRC, 21 September 2007

Hanna, E. Behind the Scenes Tour

WSRC, 15 November 2007

Gallagher, W. *Navigating Archives Investigator*

SRC, 22 November 2007

Gallagher, W. *Navigating Archives Investigator*

SRC, 12 December 2007

Allen, L. *A Christmas Miscellany*

SRC, 16 February 2008

Lo Schiavo, F. *Introduction to Family History*

WSRC, 22 February 2008

Davis, G. *Introducing State Records*

SRC, 12 March 2008

Hanna, E. *Women in the workforce* for Women's
History Month

WSRC, 14 May 2008

Hadlow, E. Conservation Clinic

SRC, 12 June 2008

Gallagher, W. *Navigating Archives Investigator*

Public programs

On-site talks and tours

WSRC, 3 July 2007

Southern Highlands Computer User group tour

SRC, 4 July 2007

Charlton, S and Newman, S. *In Living Memory* – PSA reps, members

SRC, 4 July 2007.

Allen, L. Christ Church St. Lawrence tour

SRC, 9 July 2007

Charlton, S. *In Living Memory* – World Vision students

SRC, 11 July 2007

Rahman, M and Page, A. (external). *In Living Memory* – Government Architect students

SRC, 16 July 2007

Newman, S., Charlton, S. and Bishop, M (external) *In Living Memory* – Wreck Bay Community members

WSRC, 21 July 2007

Central Coast Family History Society - visit

SRC, 31 July 2007

Charlton, S and Bishop, M. *In Living Memory* – Australia Council rep

WSRC, 3 August 2007

University of the 3rd Age Genealogy Group Hawkesbury - Tour

WSRC, 4 August 2007

Wyong Family History group - visit

SRC, 6 August 2007

Charlton, S. and Newman, S. *In Living Memory* – Dept of Fair Trading

WSRC, 7 August 2007

Hanna, E. Lake Macquarie Family History Group - tour

SRC, 7 August 2007

Charlton, S. and Newman, S. *In Living Memory* – Beth Ridgeway Eora Education

SRC, 7 August 2007

Newman, S. & Charlton, S. *In Living Memory* – AFTRS

SRC, 9 August 2007

Roberts, D, Ventress, A, Yeats, C, Newman, S, Thorpe, K, Charlton, S and Bishop, M *In Living Memory* – Paul Lynch, Minister for Aboriginal Affairs & Nicole Campbell

SRC, 9 August 2007

Newman, S. & Charlton, S. *In Living Memory* – The Minister

SRC, 20 August 2007

Newman, S. *In Living Memory* – Pilliga Land Council

SRC, 30 August 2007

Lo Schiavo, F. Uni of Sydney Heritage Studies students - talk

SRC, 30 August 2007

Allen, L. Overview of State Records for CSU students - talk

WSRC, 4 September 2007

Milton Ulladulla Genealogical Society – tour

SRC, 4 September 2007

Thorpe, K. *In Living Memory* – DAA

WSRC, 8 September 2007

Blue Mts Bus Tour Group – Talk

WSRC, 11 September 2007

Davis, G. *Wonders of the Archives* – talk to Volunteers

WSRC, 12 September

Upton, S. Hawkesbury Family History Society – talk

WSRC, 14 September 2007

Hanna, E. Hawkesbury Historical Society – tour

WSRC, 24 September 2007

Lithgow Family History Society – tour

WSRC, 12 October 2007

University of Sydney students – visit

SRC, 22 October 2007

Newman, S. and S Charlton *In Living Memory* – St Andrews Cathedral School students

WSRC, 22 October 2007

Davis, G. Mt Druitt TAFE library students – tour

WSRC, 27 October

Shoalhaven Family History Society – visit

SRC, 31 October 2007

S Newman and Susan Charlton *In Living Memory* – Indigenous Language support teachers

WSRC, 31 October 2007

Hanna, E. Introduction – St Marys Auxiliary to Northcott Disability Services

WSRC, 1 November 2007

Liverpool Family History Society – visit

WSRC, 17 November 2007

Central Coast Family History Society – visit

SRC, 14 December 2007

Charlton, S. and Newman, S *In Living Memory*

WSRC, 22 January 2008-11-04

Hanna, E. Introduction – Mission Australia Tuesday Group

SRC, 8 February 2008

Yeats, C. International Map Symposium – talk

WSRC, 14 February 2008

WSRC, 14 February 2008

Hanna, E. Commerce Librarians Information Network Group – tour

SRC, 7 March 2008

Newman, S. *In Living Memory* – International Women's Day

WSRC, 8 March 2008

Central Coast Family History Society – visit

WSRC, 11 March 2008

Lithgow Family History Society – visit

WSRC, 12 March 2008

Cann, J. Records Management Training participants – tour

WSRC, 13 March 2008

Blue Mountains Family History Society – visit

WSRC, 26 March 2008

Uni Western Sydney students – visit

WSRC, 27 March 2008

Uni of Western Sydney students – visit

WSRC, 29 March 2008

Wyong Family History group – visit

SRC, 31 March 2008

Lo Schiavo, F. University of Sydney Architecture students – talk

WSRC, 3 April 2008

Campbell, R. State Librarian Montana – tour

SRC, 9 April 2008

Hollis, R. *Hotels and Publicans Licenses* – talk in association with SAG

WSRC, 10 April 2008

Yeats, C. Uni of Sydney Honours students – talk on records relating to National Parks

WSRC, 16 April 2008

Cann, J. and Upton, S. SAG tour and talk

SRC, 7 May 2008

Newman, S. *In Living memory* – Bagawa Bira Murri Women's Council

WSRC, 13 May 2008

Cann, J. Castle Hill Probus Club – talk

SRC, 15 May 2008

Allen, L. Charles Sturt Uni students – talk

SRC, 19 May 2008

Allen, L. Uni of Virginia students – talk

WSRC, 31 May 2008

Gallagher, W. Goulburn Family History Society – tour

WSRC, 2 June 2008

Davis, G. Mt Druitt TAFE library students – tour

WSRC, 3 June 2008

Hanna, E. Mt Druitt TAFE library students – tour

SRC, 10 June 2008

Charlton, S. and Thorpe, K. *In Living Memory* – Public Interest Advocacy Centre

SRC, 17 June 2008

Charlton, S. *In Living Memory* – Hornsby TAFE

Off-site presentations and talks

Camden, 3 July 2007

Gallagher, W. *Archives Investigator* – Camden Family History Society

Port Macquarie, Kempsey, Foster, 10-13 July 2007

Charlton, S., Newman, S. and Bishop, M. (external) - *In Living Memory* – NAIDOC Week

Parramatta, 4 August 2007

Davis, G. *Overview of State Records* – Parramatta Family History Society

Maroubra, 6 August 2007

Davis, G. *Getting to know your Convict Ancestors* – Bowen Library

Hurstville, 8 August 2007

Yeats, C. *Latest news and updates* – Hurstville City Library

Hornsby, 8 August 2007

Allen, L. *Overview of State Records* – Hornsby Shire Library

Liverpool, 9 August 2007

Cann, J. *Probate and Estate records* – Liverpool City Library

Maroubra, 10 August 2007

Yeats, C. Launch of the Randwick and District Pioneer Register – Bowen Library

Gosford, 11 August 2007

Allen, L. *Death, Death, Death* – Central Coast Family History Society

Sydney, 25 August 2007

Hanna, E. *Sydney Photography and Photographers* – Sydney Mechanics School of Arts

Maitland, 26 August 2007

Allen, L. *Probate and Deceased Estates* – Maitland Family History Circle

Alice Springs, 21 August 2007

Australian Society of Archivists – Pre-Conference event

Yeats, C. *Yours, mine ours: approaches to using volunteers* and

Thorpe, K. *Aboriginal identity and State archives* - ASA RAPPISIG Day

Strathfield 1 September 2007

Ventress, A. *The Great Dream, building the Sydney Harbour Bridge*—City of Sydney Historical Society

Public programs

Wellington (NZ), 11 September 2007

Thorpe, K. *Meeting the recordkeeping needs of Indigenous Australians: the role of education and research* – RMMA Annual Conference

Sydney, 11 and 12 September 2007

Yeats, C. *Sydney: the ideal city through State archives* – University of Sydney

Sydney 13 September 2007

Ventress, A. *The Great Dream, building the Sydney Harbour Bridge*—City of Sydney Historical Society

Sydney, 15 September

Davis, G. *Showcasing the State archives* (display) – Royal Australian Historical Society

Merimbula, 18 September 2007

Allen, L. *Researching your house and property* – Merimbula Bowling Club

Liverpool, 20 September 2007

Allen, L. *Primary Applications and related land records* – Liverpool City Library

Redfern, 20 September 2007

Charlton, S. and Newman, S. *Images and oral History* – Redfern Community Centre

Parramatta, 21 September 2007

Davis, G. *Convict records* – Parramatta Heritage Centre

Sydney, 22 September 2007

Ventress, A. *Sydney Harbour Bridge* – Sydney Mechanics School of Arts

Casino, 22 September 2007

Yeats, C. *What's new at State Records* – NSW/ACT State Family History Conference

Loftus, 23 September 2007

Allen, L. *Tramway photographs* – Loftus Tramway Museum

Armidale, 25 September 2007

Yeats, C. *Unravelling the story of the convict exiles through the NSW State archives* and Ventress, A. *William August Miles and the Registry of Flashmen* – AHA Regional Conference

Sutherland, 3 October 2007

Gallagher, W. *Conditional Purchase records* – Botany Bay Family History Society

Punchbowl, 13 October 2007

Yeats, C. Address at the opening of the Croatian Archives

Sydney, 13 October 2007

Ventress, A. *Sydney Harbour Bridge* – City of Sydney Historical Society AGM

Port Stephens, 27 October 2007

Davis, G. *Shipping and Immigration records* – Port Stephens Genealogical Expo

Sydney, 27 October 2007

Gosford, 27 October 2007

Lo Schiavo, F. *Female Convicts* – Central Coast Family History Society

Sydney, 3 November 2007

Yeats, C. *Arrivals in NSW: How did they get here?* – SAG held at State Library

Sydney, 3 November 2007

Yeats, C. *Accessing the memories of tomorrow: the Australian Women's Archives Project* – Oral History Association of Australia held at State Library.

Sydney, 10 November 2007

Yeats, C. *Colonial Secretary's Correspondence* – PHA Professional Development Day held at History House

Forestville, 22 November 2007

Yeats, C. *Archives and you: unlocking the State archives via the Internet* - Computer Pals for Seniors

Sydney, 24 November 2007

Hanna, E. *Sydney Celebrates* – Sydney Mechanics School of Arts

Camperdown, 26 January 2008

Charlton, S. and Newman S. Stall at Yarban Festival at Queen Victoria Park

Strathfield, 6 February 2008

Yeats, C. *Introduction to convict records* – Strathfield Rotary

Chester Hill, 27 February 2008

Allen, L. Stall at National Archives Family History Fair

Penrith, 9 March 2008

Yeats, C. Introductory talks on convicts, shipping, probate and primary applications for the Penrith Family History Fair

Goulburn, 13 March 2008

Yeats, C. *Getting the most from probate records* – Goulburn Heritage and Roses Festival

Yass, 13 March 2008

Yeats, C. *Getting the most from probate records* – Yass City Library

Sydney, 29 March 2008

Yeats, C. *Working on the railways: selected records relating to employment on the railways* – SAG

Gosford, 8 April 2008

Allen, L. *Immigration and Shipping* – Central Coast Family History Society

Singleton, 10 April 2008

Thorpe, K. and Newman, S. *Access to Family Records* – Singleton Information Day

Narrabeen, 10 April 2008

Cann, J. *What's in the State archives* – Seniors Family History Festival

Cowra, 12 April 2008

Yeats, C. *Conditional Purchase records and Highlights from the State archives* – Cowra Family History Seminar

West Ryde, 28 April 2008

Davis, G. *What's in the State archives* – West Ryde Library

Nowra, 16 May 2008

Charlton, S and Newman, S. Elders Information talk – Shoalhaven Arts Centre

Campbelltown, 17 May 2008

Allen, L. *Shipping and Immigration records and A Miscellany* – Campbelltown Family History Society

Nowra, 22 May 2008

Thorpe, K and Newman, S. *Introduction to records* – Shoalhaven Arts Centre

Sydney, 28 May 2008

Lo Schiavo, F. *Law and Disorder* – RAHS

Redfern, 3 June 2008

Charlton, S and Newman, S. *In Living memory* – Tranby College

Sutherland, 4 June 2008

Lo Schiavo, F. *The Convict Guide* – Botany Bay Family History Society

Liverpool, 5 June 2008

Lo Schiavo, F. *Overview of records in State archives* – University of the 3rd Age

Singleton, 5 June 2008

Thorpe, K. and Newman, S. *Indigenous content of State Records* – Singleton High School

Windsor, 11 June 2008

Davis, G. *Wonders of the State archives* – Hawkesbury Family History Group

Nowra, 21 June 2008

Davis, G. *Death, Death, Death* – Shoalhaven History Fair

Port Macquarie, 21 June 2008

Yeats, C. *Orphan Schools and Making friends with Conditional Purchase records* and Allen, L. *Where have you really been? and Morbid, mysterious and macabre* – Port Macquarie Family History Seminar

NSW Public sector programs

Off-site presentations

Port Macquarie, November 2007
Gabara, K 'Overview of digital recordkeeping',
RMAA Local Government Chapter seminar

Wollongong, December 2007
Robinson, C 'Implementing the Standard on the
appraisal and disposal of State records',
Southern Councils Records Management Group

Sydney, March 2008
Findlay, C 'Experience as a Gateway reviewer'
Gateway Familiarisation Workshop

Sydney, May 2008
Findlay, C 'Email and FOI'
FOI and Privacy Practitioners Network

Records managers forums

Sydney, November 2007
Digital recordkeeping and archiving

Wollongong, December 2007
Digital recordkeeping and archiving

Western Sydney, March 2008
*Disaster recovery in the Cayman Islands and
creating and maintaining a disaster bin and
store*

Briefings

Training Courses

23 July 2007, Sydney; 28 November 2007,
Sydney; 27 February 2008, Sydney
Developing a Functional Retention and Disposal
Authority

6 August 2007, Dubbo; 27 August 2007,
Wagga; 24 September 2007, Sydney; 28 April
2008, Sydney
Implementing General Disposal Authority 10 –
Local Government Records

7-8 August 2007, Dubbo; 21-22 August 2007
Sydney; 28-29 August 2007, Wagga; 25-26
September 2007; 22-23 October 2007, Sydney;
5-6 December 2007, Sydney; 25-26 February
2008, Sydney; 11-12 March 2008, Western
Sydney; 29-30 April 2008, Sydney; 23-24 June
2008, Sydney
Records Management Fundamentals

9 August 2007, Dubbo; 30 August, 2007,
Wagga; 27 September 2007, Sydney; 1 May
2008, Sydney
Implementing a Retention and Disposal
Authority

9 August 2007, Sydney; 8 November 2007,
Western Sydney; 31 October 2007, Port
Macquarie; 19 June 2008, Sydney
Retention and Disposal of Public Health Sector
Records

15 August 2007, Sydney; 24 October 2007,
Sydney; 4 December 2007, Sydney; 20 Febru-
ary 2008, Sydney; 4 June 2008, Sydney
Using a Keyword Thesaurus

19 September 2007, Sydney; 8 November
2007, Sydney
Transferring State Records

20-21 September 2007, Sydney; 5-6 March
2008, Western Sydney
De-Dramatising Disasters

14 November 2007, Sydney; 14 May 2008,
Sydney
Managing a Records Management Program

Published guidance

Recordkeeping in Brief 49 – Emails and
recordkeeping

Guideline 20 – Keeping web records

Policy on digital records preservation

Digital records preservation in the NSW public
sector – A discussion paper

Recordkeeping in Brief 48 – Disposal at a glance

General Retention and Disposal Authority –
Records relating to the provision of shared
corporate services (GA 30)

Recordkeeping in Brief 50 – Managing the
State's official documentary heritage

General Retention and Disposal Authority –
Approved screening agencies: Records relating
to the conduct of Working with Children Checks

General Retention and Disposal Authority –
Catchment management authorities (GA 29)

Standard on digital recordkeeping

General Retention and Disposal Authority 33 -
Source records that have been migrated

Recordkeeping in Brief 51 - Destroying digital
records - When pressing delete is not enough

General Retention and Disposal Authority -
Records of Royal Commissions, Special
Commissions of Inquiry, Commissions of Inquiry
and Inquiries established by Letters Patent or
Ministerial Directive (GA 31)

General Retention and Disposal Authority -
Records relating to the management of sporting
and recreational venues and facilities (GA32)

Participation in records, archives and information management community

Staff presentations

Alice Springs, 21 August 2007

Australian Society of Archivists —

Pre-Conference event

Yeats, C. *Yours, mine ours: approaches to using*

volunteers and

Thorpe, K. *Aboriginal identity and State archives*

- ASA RAPPISIG Day

Alice Springs, August 2007

Findlay, C. *'ADRI Model Plan for Implementing*

Digital Recordkeeping and Archiving', Australian

Society of Archivists Electronic Records Special

Interest Group AGM

Wellington, New Zealand, September 11, 2007

Thorpe, K. *'Meeting the Recordkeeping needs of*

Indigenous Australians', Records Management

Association of Australasia's 24th International

Convention Influence with Integrity

Boston, September 2007

Lehane, R. *'Documenting sites of creation'*

International Conference on the History of

Records and Archives

Noumea, October 2007

Findlay, C. *'Ready set go: Digital archiving*

readiness in archives', Archives without

boundaries: Cooperation and Shared Solutions,

Pacific Regional Branch of the International

Council on Archives (PARBICA) conference,

Noumea, New Caledonia, October 1-6 2007

Canberra, April and May 2008

Findlay, C. *'State Records Digital Archives*

Business Case – A Case Study' National

Archives of Australia Data Stewardship

workshop

Delegations hosted

November 2007

A delegation from the National Archives of

Korea visited State Records to discuss the

development of records management standards

and compliance monitoring activities, as well as

archives management.

December 2007

A delegation from the Czech Republic visited

State Records to discuss digital archives

preservation and exchange information on

digital archives strategies.

Publications

Corporate publications

For the Record

Issues 64 (August 2007), 65 (October 2007), 66 (December 2007), 67 February 2008), 68 (April 2008)

Now & Then

Issues 27 (August 2007), 28 (October 2007) 29 (December 2007), 30 (February 2008) 31 (April 2008), 32 (June 2008)

Staff publications

Cumming, K. 'Purposeful Data: The Roles and Purposes of Recordkeeping Metadata', *Records Management Journal* (UK) Volume 17 Number 3, 2007.

Findlay, C. Chapter 15, 'Digital Recordkeeping', *Keeping Archives* Third Edition, Australian Society of Archivists, Canberra, 2008.

Hadlow, E. Chapter 4, 'Preservation', *Keeping Archives* Third Edition, Australian Society of Archivists, Canberra, 2008.

Thorpe, K, 'Meeting the Recordkeeping needs of Indigenous Australians', Proceedings of the Records Management Association of Australasia's 24th International Convention Influence with Integrity, Wellington, New Zealand, September 11, 2007

Thorpe, K and Newman, S 'Aboriginal Identity and the State Archives' Australian Society of Archivists Reference, Access and Public Programs Special Interest Group Newsletter, December 2007

Ventress, A. Article dealing with the history of State Records New South Wales on for *Wikipedia*

http://Wikipedia.org/wiki/State_Records_New_South_Wales

Ventress, A. 'A tale of tension and neglect: state archives in NSW 1788 -1960' in *Australian Library Journal* Vol 56 Nos 3 and 4 November 2007 p 428-443.

Yeats, C. Contributions to Descent. Society of Australian Genealogists August & November 2007, February & May 2008 issues

Yeats, C. 'Research Note: Industrial Arbitration Transcripts'. *Labour History* Number 93 November 2007

Awards

Yeats, C. 'Yours, mine or ours: which is best? Volunteers and State Records NSW' Australian Society of Archivists Reference, Access and Public Programs Special Interest Group Newsletter, December 2007

Awards

Indigenous Achievement Award & Energy Australia National Trust Heritage Awards
State Records' *In Living Memory* exhibition and associated catalogue were together Highly Commended in the Energy Australia National Trust Heritage Awards (Interpretation & Presentation category), and the Department of Commerce Indigenous Achievement Award.

Australian Society of Archivists Mander Jones Awards

In August 2007, State Records was the winner of the award for the best finding aid to an archival collection (1) held by an Australian institution, or (2) about Australia, for the *Guide to New South Wales State Archives relating to Convicts and Convict Administration*. In addition, State Records staff member Richard Lehane was the winner of the award for the best article or chapter about archives written by an Australian in an archives, library, museum or records management journal or within an anthology / monograph for his paper 'Allowing talk in virtual reading rooms: User-contributed content and online archive finding aids' in *Proceedings ALIA New Librarians' Symposium*, 2006.

Records Management Association of Australasia J Eddis Linton Awards

The Government Recordkeeping program was awarded the J Eddis Linton Award for excellence in records management in the 'Most Outstanding Group' category, by the Records Management Association of Australasia (RMAA) at its 2007 Convention.

Records Management Journal (UK) Awards

Kate Cumming was awarded a highly commended for her article 'Purposeful Data: The Roles and Purposes of Recordkeeping Metadata', published in Volume 17 Number 3, 2007

2007 Commerce Service and Excellence Awards Chief Secretary: Records Copying and Indexing Team; Managing Projects/Programs Team — Highly commended

Staff professional activities

Staff professional commitments

Barber, Amanda

Standards Australia IT21 Records Management Committee—Member

Cumming, Kate

Standards Australia IT21/07 sub-committee on Recordkeeping Metadata - Member

Findlay, Cassandra

Appraisal Working Group, International Council on Archives Section on Professional Standards and Best Practice—Member

Australian Society of Archivists Electronic Records Special Interest Group—Convenor

Australian Society of Archivists Mander Jones Awards Committee—Secretary

Standards Australia IT21/11 sub-committee on Digitisation - Member

Leviston, Tony

Standards Australia IT21/07 sub-committee on Recordkeeping Metadata—Member

LoSchiavo, Fabian

Executive member, CoAsIt Italian Family History Group

McGing, Angela

Australian Society of Archivists Accreditation sub-committee - Member

Roberts, David

Australian Society of Archivists Awards Committee—Member

Robinson, Catherine

Vice President of the Australian Society of Archivists (until August 2007)

2008 NSW Premier's History Prize Judging Panel—Member

Standards Australia IT21/09 sub-committee on Records Classification—Member

Standards Australia IT21/10 sub-committee on Records Storage—Member

Standards Australia IT21/05 sub-committee on Compliance-Member

Thorpe, Kirsten

Australian Society of Archivists Indigenous Issues Special Interest Group (IISIG)—Convenor

International Conference on the History of Records and Archives Program Committee—member

Ventress, Alan

Australian Dictionary of Biography—NSW Working Party Member

Australian History Scholarships Judging Panel—Member

Dictionary of Sydney, Board Member

Geographical Names Board of NSW—Board Member

Henry Parkes Foundation—Chairperson

Royal Australian Historical Society—Vice President

Macquarie 2010 Committee—Committee Member

University of Western Sydney Arts External Advisory Committee—Committee Member

Wright, Anne

Australian Society of Archivists Reference, Indigenous Issues Special Interest Groups (IISIG) —secretary

Yeats, Christine

Australian Society of Archivists Reference, Access and Public Programs Special Interest Group (RAPPSIG)—Convenor

Australian Women's Archives Project—Sydney Joint Committee Member

History Council of NSW—Executive Committee Member

Volunteer list

Volunteers during the year.

Lynnette Hitchell
Vicki Wilson
Ailsa Mulry
Sandra Snow
Jan Dowd
Arthur Mason
Vicki Aarons
Ian Middleton
Lois Sabine
Laurene Freeland
Frederick Morrison
Jan Parry
Wendy Quickenden
Denis Barrett
John Cusack
Cynthia Nolasco
Wayne Stephens
Patricia Moon
Jeanette French
Chesne Jones
John Jones
Susanne Kitchener
Suzanne Newbury
Yvonne Jones
Betty Fieldus
Lynne Selden
Lynette Tod
Robyn Davies
Hazel Labka
Faye Young
Jean Clarke

Lyn Fuller
Ann Knowles
Susan Deane
Beverley Malone
Wendy Kelly
Sybil Burden
William Studdon
George Casilieris
Pam Liell
Laurel Titman
Pamela Crosbie
Clare Jones
Roderick Corrie
Ronald Richmond
Carolyn Bruce
Michelle Stoddart
Lynette Allen
Iris Plaine-Lepine
Bronwyn Ryan
Heather Arnold
Valerie Straker
Lynette McLennan
Raphael Sinicola
Debbie Attwood
Yvonne Wright
Beverley Cobban
Judith Porter

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