Functional Retention and Disposal Authority: FA334

This authority covers records documenting the provision of financial assistance for racecourse capital development and improvements
Issued to Office of Liquor, Gaming and Racing

This functional retention and disposal authority is approved under section 21(2)c of the State Records Act 1998 following prior approval by the Board of the State Records Authority of New South Wales in accordance with section 21(3) of the Act.
**State Records Authority of New South Wales**  
**Functional Retention and Disposal Authority**

<table>
<thead>
<tr>
<th>Authority no</th>
<th>FA334</th>
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<tr>
<td>SR file no</td>
<td>11/0520</td>
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**Scope**  
This functional retention and disposal authority covers records documenting the provision of financial assistance for racecourse capital development and improvements from c.1970 onwards.

**Public office**  
Office of Liquor, Gaming and Racing

**Approval date**

<table>
<thead>
<tr>
<th>Jenni Stapleton</th>
<th>24/06/2013</th>
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<tbody>
<tr>
<td>A/Director</td>
<td>Date</td>
</tr>
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<td>State Records Authority of New South Wales</td>
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</table>
About the Functional Retention and Disposal Authority

Purpose of the authority
The purpose of this functional retention and disposal authority is to identify those records created and maintained by NSW public offices which are required as State archives and to provide approval for the transfer of ownership and possession of certain other records.

The approval for disposal given by this authority is given under the provisions of the State Records Act 1998 only and does not override any other obligations of an organisation to retain records.

Implementing the authority
This functional retention and disposal authority covers records controlled by the public office and applies only to the records or classes of records described in the authority.

Records which are to be retained as State archives are identified with the disposal action 'Required as State archives'. Records that are identified as being required as State archives should be stored in controlled environmental conditions and control of these records should be transferred to State Records when they are no longer in use for official purposes.

This authority permits the transfer of possession and ownership of certain records. Where ownership and possession of original records is transferred appropriate provisions should be made to enable access if required under any NSW legislation.

Amendment and review of this authority
State Records must approve any amendment to this authority. Public offices that use the authority should advise State Records of any proposed changes or amendments to the authority.

Contact Information
State Records
PO Box 516 Kingswood NSW 2747
Telephone: (02) 8247 8627
Facsimile: (02) 8247 8626
E-mail: govrec@records.nsw.gov.au
### Functional Retention and Disposal Authority

**Provision of financial assistance for racecourse capital development and improvements (Office of Liquor, Gaming and Racing)**

**Authority number:** FA334

**Dates of coverage:** c.1970+

<table>
<thead>
<tr>
<th>No</th>
<th>Description</th>
<th>Disposal Action</th>
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<tbody>
<tr>
<td>1</td>
<td>Agenda and minutes, including attachments, of the Racecourse Development Committee, submissions to and approvals by the Minister of Committee recommendations for the provision of funding or loans for the development of racecourses and associated facilities, and summary cards documenting the establishment and payment of funding or loan arrangements.</td>
<td>Required as State archives</td>
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<tr>
<td>2</td>
<td>Racecourse Development Fund files relating to assets, agreements or rights of the Fund transferred to bodies responsible for ongoing administration of racing industry development funds in accordance with Ministerial directions issued under the <em>Totalisator Act 1997</em>, Schedule 2, cl.11A.</td>
<td>Transfer possession or ownership to responsible Racing Industry Development Fund body as required. <strong>Note:</strong> Where possession or ownership of original records is transferred appropriate provisions should be made to enable access if required under any NSW legislation.</td>
</tr>
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</table>