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## For the Record October 2015

### For The **RECORD**

#### Managing records in the New South Wales public sector

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### Annual Reports and OpenGov NSW

State Records manages OpenGov NSW - a searchable online repository for information published by NSW Government agencies, including Annual Reports and open access information released under the *Government Information (Public Access) Act 2009* (GIPA Act).

By improving the accessibility of published government information, OpenGov NSW supports accountability and makes it easier for citizens to interact with government. Government agencies benefit by having a permanent online repository for annual reports and other published information, allowing them to focus the content of their websites on core services and business priorities. Agencies can integrate their websites with OpenGov NSW by creating links to their publications on the site or by using its public API (application programming interface) to develop custom widgets such as lists of publications or embedded search bars.

In line with the [NSW Treasury Annual Report Compliance Checklist](#), **agencies should no longer send soft or hard copies of their annual reports to State Records NSW - they are to be uploaded directly to OpenGov.**

Uploading annual reports to OpenGov also satisfies the requirements of the *General retention and disposal authority: administrative records* and the *General retention and disposal authority: local government records* that annual reports are required as State archives.

For more information on how to upload annual reports go to <https://www.opengov.nsw.gov.au/main>.

### Recent Future Proof Blog posts

State Records uses its [Future Proof blog](#) to post information about current digital recordkeeping issues. On the blog we road-test new ideas, distribute new information and initiate discussion on digital recordkeeping issues. Recent posts include:

- ▶ [Using cloud services based outside of NSW](#)
- ▶ [Consolidation and cross-sector collaboration](#)
- ▶ [Are signatures the final barrier to a truly digital business environment](#)
- ▶ [Archives on the edge - Founders and Survivors](#) - a look at a project using massive historical demographic data from the convict period in Tasmania
- ▶ [Archives on the edge - know what you mean and sometimes you might just have to break the rules](#)
- ▶ [Deciding why, when and how to capture the content of links](#)
- ▶ [People and organisational culture - creating the environment for digital transformation](#)

### Training in November

[Records Management Fundamentals](#): This course covers the fundamental principles and practices of records management. It provides participants with a basic understanding of the activities involved in managing paper and digital records.

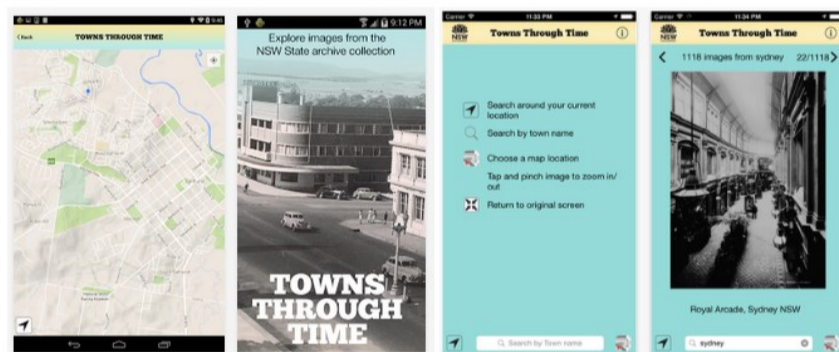
18-19 November: **Queens Square** (Macquarie Street, Sydney)

[Managing Digital Records: An Overview](#): This revised training course provides participants with an understanding of some of the challenges and opportunities for digital recordkeeping within emerging information environments. Through the use of case studies, this course focuses on providing an understanding of the frameworks, systems, approaches and evolving tools which impact today on digital information management.

20 November: **Queens Square** (Macquarie Street, Sydney)

### State Records' mobile app - Towns Through Time

State Records' app *Towns Through Time* is a mobile phone app by Bathurst-based developers Appiwork who were the winners of an [Apps4NSW challenge](#). *Towns Through Time* provides images from our photo collection based on your location. You can also browse other towns and locations using a keyword search function.



The app "...uses Google Maps, location services and State Records' databases to allow people to search for images based on their current location, places on a map or with keywords and town names...

Appiwork business development manager Zoe Hida said ...that Towns Through Time had been designed with accessibility in mind. "We hope that Towns Through Time is used by a wide range of people – especially school groups, families, tourists and locals who can reflect on where they grew up," she said.

"State Records has a vast collection of wonderful photographs and documents and we are proud to help make those more accessible." ... Towns Through Time is available for iOS and Android devices and can be downloaded through the App Store and Google Play."

[Read the full article in the Western Advocate »](#)

#### How to get the phone app



### Melbourne Cup

A slightly historical item in honour of Melbourne Cup from State Records *This Month in History* newsletter.

On 7 November 1861 the **first Melbourne Cup horse race was run**. Archer won from a field of 16 horses to claim 710 gold sovereigns in prize money. Archer went on to win the following year as well. Archer was trained by NSW trainer Etienne de Mestre, son of well known merchant Prosper de Mestre.

- ▶ [See entry in Colonial Secretary's Papers under Horse racing](#)
- ▶ [View images of horses in Photo Investigator](#)

